

PERSON SPECIFICATION: COMMERCIAL FINANCE MANAGER

	<u>Essential</u>	<u>Desirable</u>
Experience	<ul style="list-style-type: none"> • Experience in an accountancy firm • Experience in a financial analysis and planning role with a proven track record of liaising with the business and developing financial policies, processes and procedures from origination to successful implementation. 	<ul style="list-style-type: none"> • Experience of the charitable sector would be an advantage, but is not essential.
Skills	<ul style="list-style-type: none"> • Strong MS Office skills including Excel (including pivot tables, macros and v-lookups), Word and Power-point skills, as well as Google Sheets/docs • Excellent oral and written communication skills, as well as an ability to collaborate • Proven ability to meet tight deadlines and adjust to shifting priorities. 	<ul style="list-style-type: none"> • Use of any ERP or other major financial systems • SAGE 500
Qualifications	<ul style="list-style-type: none"> • Qualified Accountant (ACA / ACCA or CIMA) 	
Personal Attributes	<ul style="list-style-type: none"> • Ability to quickly absorb and apply new information • Proactive approach to work • An enquiring mind with strong analysis and numerical ability 	