

LEARNING OFFICER (Formal: Project Conker)

Vinovium House

Engagement Department

22.5 hours over 3 days a week – days to be negotiated (weekend work may occasionally be required)

Pro Rata £20,000- £25,000

Maternity Cover, Fixed Term 1 year

Job Purpose

This is an exciting opportunity to join our engagement team in the role of Learning Officer for one year. This post will be working on Project Conker, a two-year trial programme bringing into focus environmental, cultural and self-development through joint engagement with schools and communities. Your role will focus on working closely with local partner schools to help to build a range of longer term educational interventions. Through delivery of the work with local schools you will encourage teachers, pupils and parents to value the natural world, the places in which they live, the environment around them and their contribution to its evolution.

Practical work experience in a museum, gallery, historic park/garden, other heritage/arts/cultural environment, or educational institution would be an advantage as would experience in delivering Forest School programmes.

The successful candidate will be able to demonstrate effective evaluation techniques, and be able to articulate the unique value of The Auckland Projects education programme both internally and externally.

We are looking for someone with a desire to work as part of a strong, dynamic team of experienced professionals who are working towards a common goal. You will be someone who is motivated to develop themselves and others to deliver the highest quality of education.

Key deliverables and accountabilities

1. To work as a part of the Engagement Team to feed into and help develop, support, and champion our departmental strategy both within the organisation and externally
2. To develop deliver and co-ordinate formal education programmes from KS1 to A level as appropriate through a combination of site visits and outreach in collaboration with teachers pupils, families and members of the community.
3. To develop and deliver programmes of work which support and enhance the work of the community development team on Project conker with two key areas of focus 'reconnecting to the natural environment' and 'Place, Purpose, Pride'.

4. To manage, train and rota volunteers as appropriate to support the delivery of the formal learning programme
5. To work closely with local schools to develop and nurture relationships to ensure that we meet their needs
6. To keep up to date with the national curriculum and to understand its relevance for our formal learning programmes
7. To undertake detailed evaluation of sessions to ensure that it is well received, relevant and represents educational best practice.
8. To keep up to date with current thinking in community, museums and heritage education and to explore opportunities to develop your practical and theoretical understanding of relevant pedagogy.
9. Work in partnership with other regional museums and education providers
10. To represent the Auckland Project at local, regional and national networking events
11. To undertake any other duties which may be assigned from time to time which are commensurate with the grade of the post.
12. To be an advocate for learning across the organisation

Resource Management

1. To keep track of expenditure and income by contributing to central records
2. To make sensible spending decisions based on an understanding of the budget available

Internal relationships

1. All sites
2. Project Conker – project lead
3. Curatorial
4. Visitor Experience
5. Volunteers
6. Education Delivery team

External relationships and partnership

1. Local schools cluster groups
2. Educational advisors
3. Culture Bridge
4. Regional Museums Groups
5. Education groups

Health & Safety

1. To understand and follow all H and S procedures relevant to work
 2. To be able to write appropriate risk assessments for educational activity
 3. To understand the importance of Health and Safety procedures
 4. To undertake training as relevant
-

Closing date: 4th April

Interview date:

EQUAL OPPORTUNITIES

The Auckland Project is an equal opportunity employer regardless of race, colour, religion, creed, sex, marital status, national origin, disability, age, sexual orientation, political affiliation or belief. Employment decisions are made without consideration of these or any other factors that employers are prohibited by law from considering. Any discriminatory action can be a cause for disciplinary action.

The Auckland Project also prohibits discrimination against individuals with disabilities and will reasonably accommodate applicants with a disability, upon request.

If you require assistance to complete your application or would like to inform us of anything we need to take into consideration during our shortlisting process, please contact us by email or by calling 01388 743750.